

# **STEP 1: How do you enter the website?**

#### LINK

Go to: <a href="http://pepsicosg.com">http://pepsicosg.com</a>

### **SCAN QR CODE**

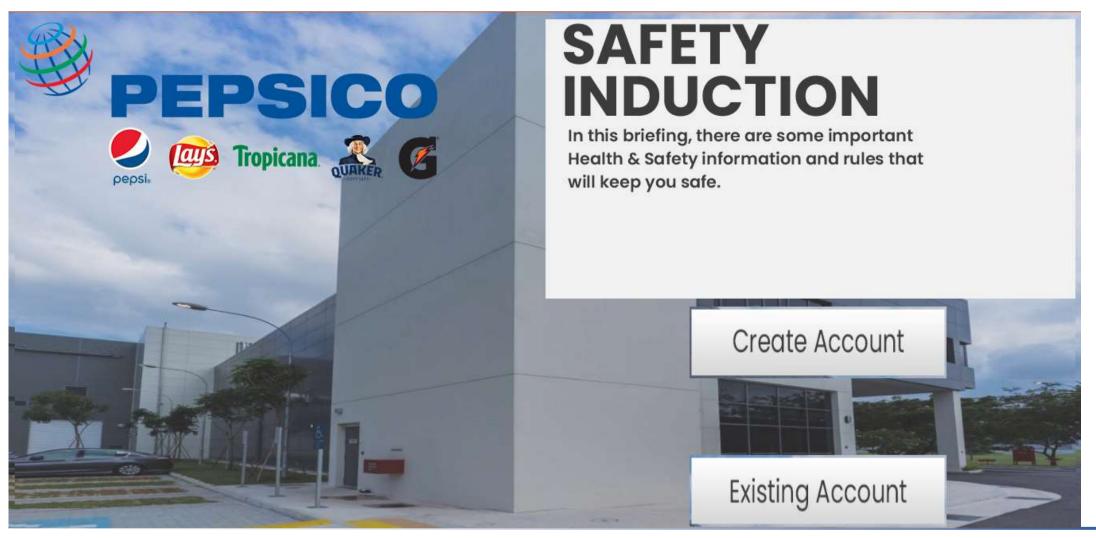
Scan QR Code using your device.





#### STEP 1: Go to the website

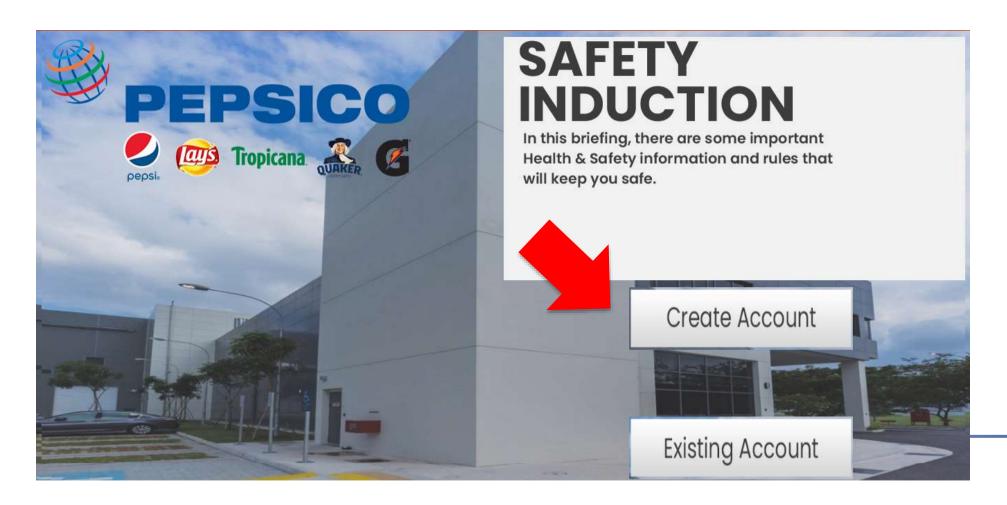
You will see the following:





# STEP 2: Do you have an Existing Account or this is your 1st time?

- 1. Is this your first time at this portal?
- 2. If yes, click the "Create Account" button.
- 3. If no, click the "Existing Account" button to log in.



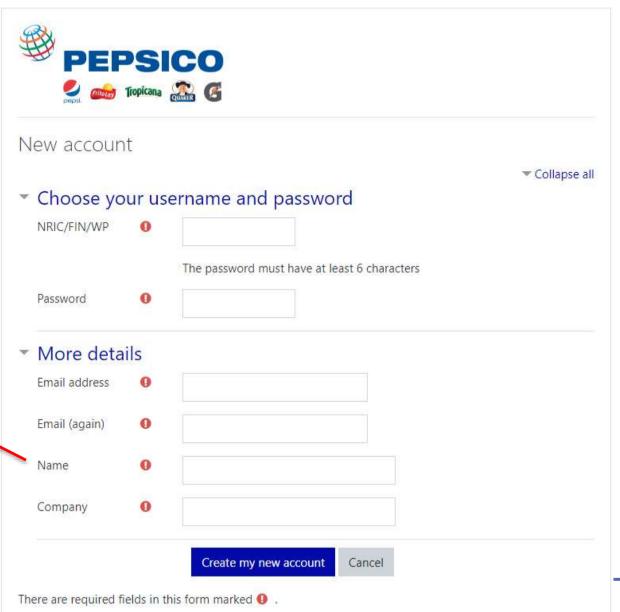


# **STEP 3: Creating an account**

#### **Enter the relevant details:**

- Note: Please ensure you have an email
  account
  - An activation email will be sent to your email account

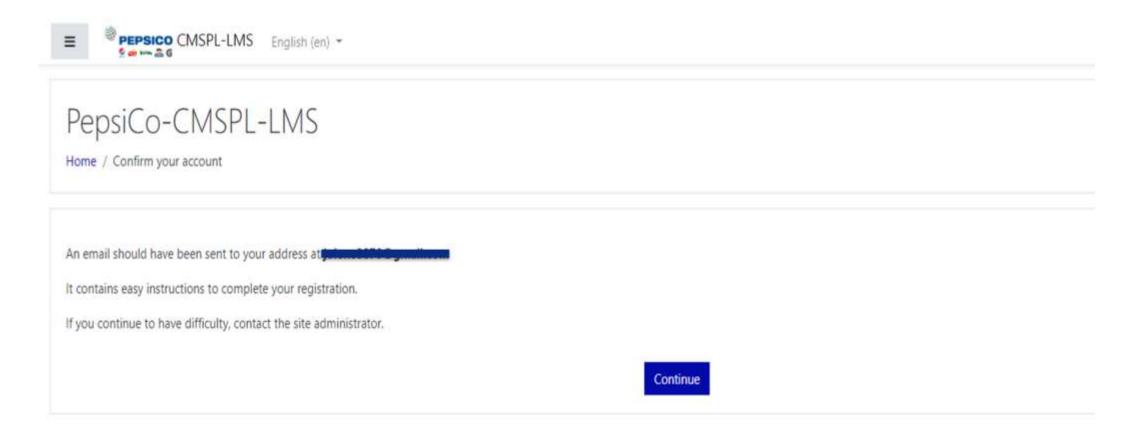
\*Enter your FULL NAME as in NRIC/ WORK PERMIT. This name will be checked against that listed in the NRIC / WORK PERMIT. You will be denied entry by our Security if the names do not match.





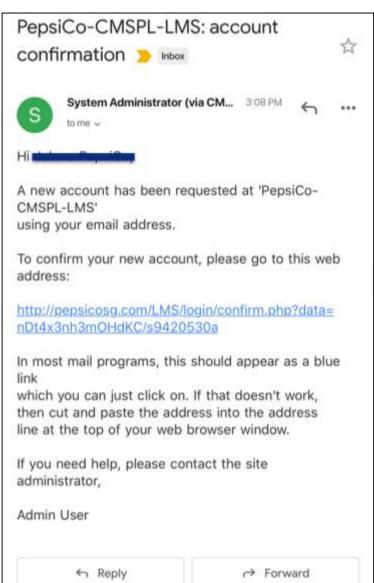
# **STEP 3: Creating an account**

Upon submitting, an account confirmation will be sent to your email.

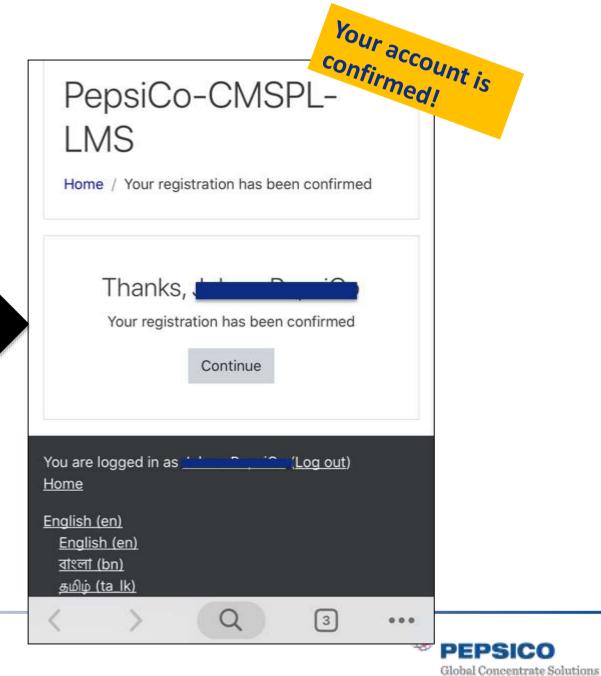




# **STEP 4: Confirming your account**

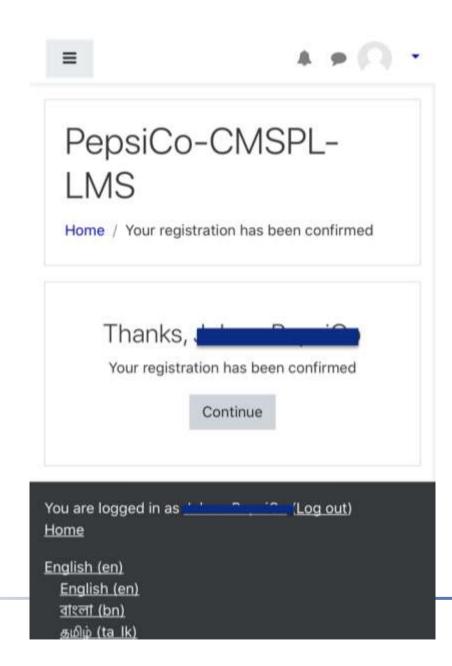


In the email. click on the link



### **STEP 5: Account is confirmed**

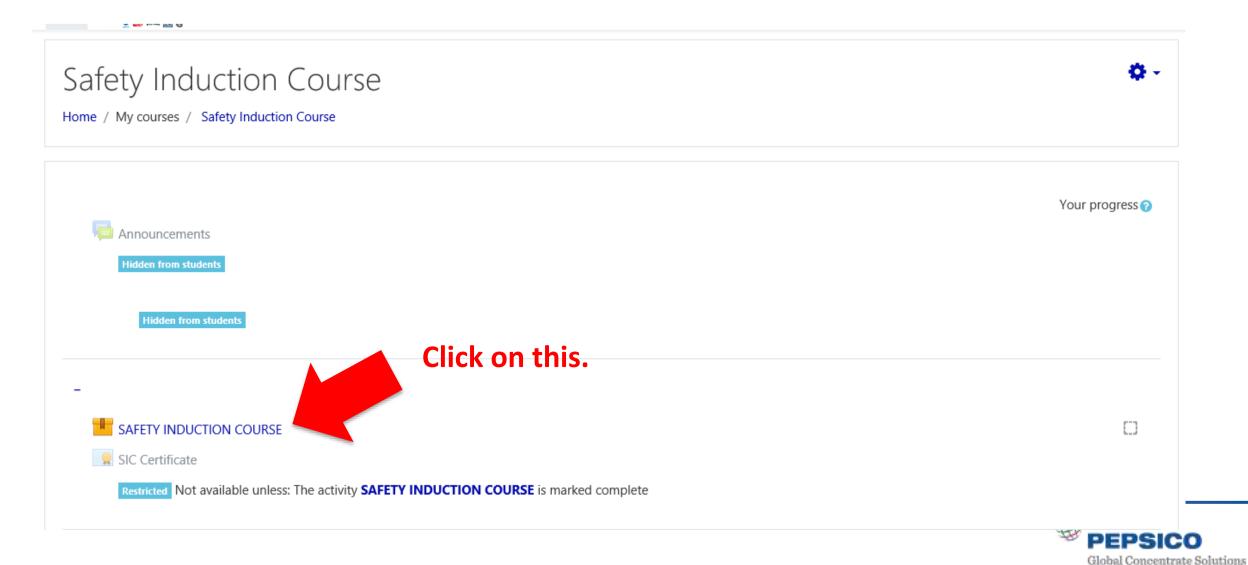
Your account is confirmed and you can sign in to your account.





# STEP 6: Logging in for the 1st time

After you have signed in, you will see this page.



#### **STEP 6: Reference HSE Documents**

If you scroll down, you will be able to see some reference documents.

#### Reference Documents

- EHS Policy 2019
- General Permit
- Confined Space Permit
- LOTO Permit
- Work at Heights Permit
- Lifting Permit
- Fire Protection Impairment Permit
- Hot Work Permit

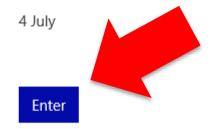


# **STEP 7: Start the Safety Induction Course**

# Safety Induction Course

Home / Courses / Safety / Safety Induction Course / Topic 1 / SAFETY INDUCTION COURSE

#### SAFETY INDUCTION COURSE



Click this to start the SIC

→ Confined Space Permit

Jump to...



## **STEP 7: How do you navigate?**

This is the screen you will see.



Click on the "PREV" or "NEXT" button to move on to the next topic.

You must watch the whole video before pressing the "NEXT" button.



## **STEP 8: QUIZ**

There will be some quiz questions in the video. Only after you have <u>selected a correct</u> answer, then you will be allowed to proceed to the next topic.

Note: You will need to answer all questions correctly and you can have multiple attempts. A SIC Certificate will be emailed to you once you have completed it.

